

WEST MIFFLIN SANITARY SEWER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS' MEETING
Meeting Minutes
Thursday January 3, 2019

CALL TO ORDER 6:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL Robert Kostelnik, John Munsie, and Michael Moses- Present
David Tartler and Brian Hilligsberg - Absent

Also Present: Matthew D. Racunas Esq., John Mowry, P.E., Gary Stetar, General Manager, James Howard, Assistant General Manager, Nicole Patterson, and Mindy Henze.

Meeting turned over to Solicitor:

1. REORGANIZATION OF THE BOARD:

- a. Munsie nominated Kostelnik for Chairman and second given by Moses.
Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)

Meeting returned to Chairman.

- b. Moses nominated Tartler for Vice-Chairman and second given by Munsie.
Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
- c. Munsie nominated Hilligsberg for Secretary and second given by Moses.
Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
- d. Moses nomination Munsie for Treasurer and second given by Munsie.
Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
- e. Munsie nominated Moses for Assistant Secretary/Treasurer and second given by Moses.
Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
- f. Motion by Moses and second by Munsie to appoint Solicitor Matthew Racunas, and Racunas Law Group, LLC. Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
- g. Motion by Moses and second by Munsie to appoint Engineer John Mowry and KLH Engineering. Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)

ANNOUNCEMENTS: On December 6, 2018, an Executive Session was held during the Board Meeting.

RECEPTION OF VISITORS: None at This Time

2. Motion by Munsie and second by Moses to approve the minutes from the Board Meeting on December 6, 2018. Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
3. Motion by Moses and second by Munsie to approve the Treasurers' Report for October 2018. Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
4. Motion by Moses and second by Munsie to ratify the December 2018 bills. Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
5. Report of the Solicitor- A written report of the Solicitor is available upon request.
6. Report of the General Manager- A written report of the General Manager is available upon request.
7. Report of the Engineer- A written report of the Engineer is available upon request.

8. Executive Session held from 6:09pm to 6:31pm.
9. Old Business.
 - a. Motion Moses and second by Munsie to approve requisition 2014-48 in the amount of \$1,970.22, as draw down against Bond Series 2014, by Trustee Wells Fargo Bank, Pittsburgh, PA. Vote: 3- Yes (JM, MM, RK) 2- Absent (BH, DT)
10. New Business- None at this time.
11. Motion by Munsie to adjourn at 6:32pm all in favor none opposed motion passed.

Respectfully submitted:

Brian Hilligsberg – Secretary